



# MINUTES

## General Meeting

January 16, 2008, 1:00 PM

### Members Present:

J. Prince, R. Carver, L. Zieja, M. Elia, A. Zekas, S. Alman (Advisor), A. Archer, K. Benda, J. Campbell, J. Hoptay, C. Lemery, J.P. Mahofski, R. Perdew

1. Introduction of officers, new members
  - a. Discussed structure of future SCALA meetings
    1. Introductions
    2. Officer reports if applicable (President, Vice-President, Faculty Liason, Treasurer, Secretary, Webmaster)
    3. Old Business
    4. New Business
    5. Adjournment
2. Reviewed purpose of SCALA
  - a. Read Article III of Constitution. For a copy of the constitution and bylaws, please email Joe: [jip39@pitt.edu](mailto:jip39@pitt.edu)
  - b. All members of SCALA are encouraged to join the American Library Association
3. Midwinter ALA Conference update
  - a. Laura Zieja, Kathy Benda, Jessica Campbell, and Jessica Hoptay shared their experiences from the Midwinter ALA Conference in Philadelphia
  - b. Interesting consortiums and workshops, access to job placements
  - c. Lots of free books!
  - d. Rhett Perdew warned about online registration: be careful not to sign-up for "virtual conferences"
4. ComicCon & budgetary proposal



# MINUTES

- a. Rachel Carver presented a budgetary proposal for the upcoming ComicCon in April at the Expo Center in Monroeville.
  - b. Dr. Alman indicated that we could possibly ensure extra funds from the recruiting department
  - c. General meeting members improved budget (roughly \$400) for expenses
  - d. Rachel will have a hard copy of budgetary proposal at next meeting and post on blog (<http://scalapitt.blogspot.com>)
  - e. Scheduling for shifts at conference will occur closer to date – we will have four total “access” badges
  - f. Table will consist of recruiting material for the University of Pittsburgh, a raffle for graphic novels, and information on librarians & graphic novels
  - g. Rachel will work out details with Kelly Shaffer in the Recruiting Department
5. Budget concerns for supplies/reimbursements
- a. If you submitted reimbursement forms for food/drink last semester, your funds will be returned soon
  - b. Discussed possibility of banner; Joe will talk to Kelly Shaffer as well as SORC for information/pricing options; the banner will be used at orientation and group events
  - c. Discussed funding individuals and organizations outside SCALA and unrelated to the Information Sciences program. General membership agreed that SCALA should be committed to programs that are directly related to IS/MLIS program or individuals directly related to the program.
  - d. Marie Elia will spearhead a committee to get the policy in print
6. Recruitment, qualifications for joining, FastTrack students
- a. Elected John Paul Mahofski as liason for FastTrack strudents; unanimous approval by board
  - b. Discussed having a SCALA meeting during FastTrack weekend; unanimous agreement
  - c. All students in MLIS program are members of SCALA; there is no application process, nor is it mandatory to attend meetings; “active membership” indicates regular attendance at meetings



- d. SCALA will rely less on Blackboard to communicate with members; members (both active and passive) can access information about SCALA via the blog (<http://scalapitt.blogspot.com>) or the website (<http://www.sis.pitt.edu/~scala/>)
7. Student-to-Staff application process
- a. Deadline for Student-to-Staff program: February 8, 2008
  - b. Student-to-Staff provides conference registration, housing, and a per diem in exchange for 20 hours of work.
  - c. Discussed at length the qualifications/process for electing individual
  - d. Unanimous agreement:

**IF YOU WOULD LIKE TO BE CONSIDERED AS THE STUDENT-TO-STAFF CANDIDATE FOR THE ALA CONFERENCE IN ANAHEIM, CA:**

- 1. Write a brief, two minute speech indicating why you should be chosen
  - 2. Deliver speech at next general meeting, **WEDNESDAY, JANUARY 23, 1PM**
  - 3. If you are unable to attend the meeting, do not fear! Submit your speech to Joe Prince no later than 11:00 PM on Tuesday, January 22. Your speech will be read at the general meeting. FastTrack students **are** eligible!
  - 4. Ballots will be available at the meeting. Votes will be cast anonymously after each presentation and submitted to Dr. Alman
  - 5. All MLIS students are invited to participate and to attend the general meeting next Wednesday
  - 6. If you have any questions, please do not hesitate to contact anyone on the SCALA board
8. Semester activities, regular meeting dates for board & general members
- a. Discussed having a meeting every month on the same day at the same time.
  - b. We realize this will not accommodate everyone's schedules, so we are working on having each meeting available as a CourseCast., which will be posted on the blog
  - c. Please visit the SCALA blog (<http://scalapitt.blogspot.com>) to cast your vote for the preferred day and time of the meeting



# MINUTES

- d. Rhett expressed interest in having a social once a month: movies, activities, etc. All present in favor; will discuss options at next meeting, though agreed that socials should be quasi-spontaneous, not structured
  - e. Board will meet at 4:15 PM, 1<sup>st</sup> Monday of each month, pending approval from Jacqui.
9. Summer kick-off: DuckTours/other ideas
- a. Joe is looking in to a SCALA outing, Pittsburgh DuckTours, as a “field trip” for new students entering in the summer
  - b. This and other options will be further investigated at future meetings
  - c. Discussed applying for ALA Chapter of the Year.
  - d. Rhett & Dr. Alman both expressed interest in having SCALA members participate in the Book Cart Drill Team:  
[http://www2.sis.pitt.edu/aboutSIS/archives/news/y2005/06\\_30\\_2005.html](http://www2.sis.pitt.edu/aboutSIS/archives/news/y2005/06_30_2005.html)  
Pretty much everybody loved the idea.
10. Closing, questions, anything else...?
- a. We welcome comments or questions! Please do not hesitate to contact Joe ([jjp39@pitt.edu](mailto:jjp39@pitt.edu)) or Rachel ([rlc45@pitt.edu](mailto:rlc45@pitt.edu)) if you have any.