

Student Chapter of the American Library Association
University of Pittsburgh
Officer's Meeting Minutes

01/07/2010

Old Business

- I. In December meeting, SCALA decided to condense webmaster and secretary positions, but have since changed that decision because it required rewriting the by-laws.
 - a. Amanda is the new Webmaster
- II. Officer's Meeting with Sue Alman held last term
 - a. Book Cart Drill Team
 - i. Spearheaded by Sherri Griscavage
 - ii. Contact information was given
 - b. Bake Sales
 - i. Need volunteers to bake and man tables
 - ii. Planned dates: February 8-12; March 1-5; April-Earth Day
 1. Which day of the week has the highest traffic?
 - iii. Money to be raised for Fast Track Weekend, Book Cart Drill Team
 - c. ALA Student to Staff Program- 2010 Annual Conference
 - i. Officers determined that a two-term officer should represent Pitt at ALA
 - ii. Name drawn from a hat at random
 1. Sarantos Patrinos will be Pitt's delegate
 2. Sarantos to contact Sue Alman about our elected representative
 - d. Web presence
 - i. Have decided to use Pitt's webspace for online presence, rather than Facebook or the SCALA blog.
 - ii. Need better communication system than mass e-mailing
 1. Utilize calendar on Pitt Webpage
 2. Possibly placing announcement on Blackboard
 - a. Emily to contact Student Services about Blackboard postings and LIS-MLIS List Serv.
 - b. Sarantos to e-mail about SCALA@pitt.edu e-mail address.
 - iii. SCALA would like to involve more off campus students
 1. Looking at how to get Panopto videos of SCALA meetings
 - a. Emily to spearhead this project
- III. Outstanding Projects
 - a. Green Building Alliance Digitization
 - i. Jessica Palmer, SCALA member to tentatively complete this project
 - b. National Aviary Cataloging Project
 - i. Amanda will finish this project

New Business

- I. SCALA would like to schedule regular monthly meetings
 - a. General Meetings for the spring semester will be held on the 3rd Thursday of the month at 6pm, following LIS 2700.
 - i. January 21, 2010
 - ii. February 28, 2010
 - iii. March 18, 2010
 - iv. April 15, 2010
 - b. Officers Meetings will be held monthly at times convenient to the officers.
 - c. Meeting agendas will be developed by Officers prior to monthly meetings in GoogleDoc
 - i. Sarantos to reserve January meeting room
 - ii. Will teach all Officers how to reserve rooms/equipment
 - d. Need to promote meetings better
 - i. LIS-MLIS List Serv
 - ii. Post by elevators
 - iii. Our Space on bulletin board
 - iv. Advertising on webpage calendar
 1. Amanda to take primary responsibility for marketing meetings
- II. ALA Conference
 - a. Interest Lists
 - i. Attending
 - ii. Rooming
 - iii. Carpooling
 - iv. Book Cart Drill Team
 - b. Survey/Inquiry Sheets to be distributed at next regular meeting
- III. Programming
 - a. Getting more people involved
 - b. Listen to what your classmates are asking for in programming
 - c. Possibly a Cover Letter and Resume Workshop with Infinity and SLAPSG?