Last Name Only:

STUDENT APPLICATION

I. THIS CHECKLIST IS REQUIRED TO BE THE FIRST PAGE OF THE APPLICANT PACKAGE, AND MUST BE SIGNED BY THE STUDENT APPLICANT AND THE PI.

Provide address at school and permanent address as well (if different)

Student Name: _____

School Address: _____   Perm Address: _____

_____   _____

Cell Phone Number: _____   Perm Phone Number: _____

Student School Email Address: _____

Alternate Email Address: _____

Check one of the following:

1) NEW IASP Applicant: _____

2) CURRENT IASP Applicant Reapplying: _____

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Last Name Only:

==ALL IASP APPLICANTS MUST ANSWER ALL QUESTIONS==

ACTIVITY/QUESTION	ITEM INCLUDED / ANSWER (Y/N)	STUDENT INITIALS	P.I. INITIALS
CURRENT U.S. Citizen:			
Official Transcript(s) Provided:			
Cumulative GPA – provide score in next column *GPA MUST match transcripts. (No Rounding)*			
Currently enrolled or **accepted for enrollment**, at a CAE:			
ANTICIPATED **FINAL** GRADUATION DATE	Month /Year _____/20_____		
RESUME – Package will be deemed incomplete without one attached			
Awards, Honors and Distinctions list attached			
Letters of Reference: 2 for new students, 1 for returning students			
Veteran Status*:*			
If yes to above, indicate whether 5 or 10 year status			
Proof of eligibility attached			
OF612 Supplemental Information Chart			
OF612 Supplemental Competency Statement			
Supplemental Statement of General Academic and Employment Conditions			
Pages 1-10 – Student Application – All pages are filled out, signed and supplemental items are included			

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Last Name Only:

Department of Defense (DoD)Agency Location Choices *(See Section G, Paragraph 10 – May leave blank)*			
Agency Location Choice #1			
Agency Location Choice #2			
Agency Location Choice #3			
I would be interested in active duty military service as a means to meeting my obligated service requirements. (Answer Yes or No)[1]			
I am currently a member of the National Guard or a Reserve Unit:	___Yes	___ No	

Student Signature: _____

Student Printed Name: _____

P.I. Signature: _____

P.I. Printed Name: _____

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[1] Includes full-time active duty Guard and Reserves

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Last Name Only:

II. Supplemental Information

A. Applicants for the IASP must provide certain information about their academic standing to enable a review of academic sufficiency by the appropriate National Centers of Academic Excellence in Information Assurance Education or National Centers of Academic Excellence – Research, hereinafter referred to as CAEs. This section contains the required supplemental information requirements. You MUST provide ALL of the information required below to receive full consideration. You must obtain and attach certain additional materials to this statement for it to be deemed complete. **All information and material that you attach to this statement shall become part of your Application for Federal Employment.**

B. Provide complete responses to all information requirements, as applicable to you, and attach the additional documents required. Sign and date this statement in the area provided.

Beginning in the FALL of Academic Year 2010-2011,
I will enter the following: _____

Declared Major (and minor if applicable) is: _____

Number of credits earned to date: _____ **Number of credits required for graduation:** _____

I am a resident of the state of: (for tuition purposes) _____

Academic Advisor's name and email address: _____

Highest ACT or SAT Scores: _____(V)   _____(M)

Highest GRE Scores: _____(V)   _____(Q)   _____(A)

C. I have listed all colleges or universities I have attended in Section 2 below, starting with the current institution at which I am enrolled (or accepted for enrollment) as of the date of this statement, and have provided the necessary official transcripts.

Institution	**State**	**Dates Attended**	**Degrees Earned (or Expected)**

GPA/Base at the foregoing institution: _____

GPA/Base at the foregoing institution: _____

GPA/Base at the foregoing institution: _____

(if necessary, provide additional institution information on a separate sheet attached to this)

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Separate sheet highlighting recognitions, honors and awards: Attach a plain 8 ½" X 11" paper with your name and school. Describe any academic recognition (certifications included), honors, distinctions, or awards that you have received. This is very important, as it counts towards the evaluation criteria.

<div align="center">

NOTE

</div>

*The recognition, honors, distinctions, or awards that you describe in this supplemental statement **need not be job-related.***

Be sure that you include any scholarships, membership in any honorary societies to which you were admitted because of academic accomplishment, and any significant leadership roles in academic groups, organizations, societies, or associations to which you were nominated or elected.

*Provide sufficient **summary** information for evaluators to understand the period or date of the accomplishment, the awarding institution or organization, and what you did to earn the recognition.*

DO NOT ATTACH:
- Copies of Degrees
- Copies of Certificates
- Commemorative Memorabilia
- Compositions
- Publications
- Personally Identifiable Media (Driver's License, Social Security Cards, Military IDs, Medical Insurance Cards)

D. You must attach two (2) Letters of Reference to this supplemental statement from persons knowledgeable of your potential for successful learning, as well as your knowledge and ability. At least one of these letters must be from a current faculty member [or a most current faculty member], and the second letter may be from either a current or former faculty member, or a current or former employer. Each letter must contain the name, position or title, telephone number, email address, and institutional or organizational address of the referee. **In addition, you must request that each referee refer to and address the following factors:**

1. The relationship of the referee to you. (The referee states whether the information is based on an academic or employment relationship.)
2. The length of the relationship. (The referee states how long he or she has known you.)
3. An assessment of your potential for academic success and fulfillment of degree requirements. (Advise your referees that your college or university will base a determination of your academic sufficiency, in part, on the letters of reference that you submit.)
4. An **assessment of your knowledge and ability following the six (6) competency areas listed in Section F below.**

E. By signing this supplemental statement, I acknowledge that the information given above is true and correct:

Name: _____

Signature: _____   Date: _____

<div align="center">

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F. COMPETENCY STATEMENT (OF612 -APPLICATION FOR FEDERAL EMPLOYMENT SUPPLEMENTAL)

On plain 8 1/2" X 11" paper, titled as above, describe your knowledge and ability in each of the six (6) competency areas below. The evaluation points are very high in this area. You must address each area identified**. If you do not provide this information your package will be deemed non-responsive and will not be considered.** Indicate your name and school name on each page. **Limit your responses on all six competency areas to a total of three pages**.

a. Knowledge of the techniques of the information security discipline, including encryption, access control, physical security, training, threat analysis, and authentication.

b. Knowledge of the human factors in information security, including human computer interaction, design, training, sabotage, human error prevention and identification, personal use policies, and monitoring.

c. Ability to identify and analyze problems, distinguish between relevant and irrelevant information to make logical decisions, and provide solutions to individual and organizational problems.

d. Ability to consider and respond appropriately to the needs, feelings, and capabilities of different people in different situations; is tactful, compassionate and sensitive, and treats others with respect.

e. Ability to make clear and convincing oral presentations to individuals or groups; listens effectively and clarifies information as needed; facilitates an open exchange of ideas and fosters an atmosphere of open communication.

f. Ability to express facts and ideas in writing in clear, convincing and organized manners appropriate to the audience and occasion.

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G. OF612:

OPTIONAL APPLICATION FOR FEDERAL EMPLOYMENT SUPPLEMENTAL
STATEMENT OF GENERAL ACADEMIC
AND
EMPLOYMENT CONDITIONS

To be considered for the Information Assurance Scholarship Program (IASP), you must agree to certain academic standards and conditions of employment. This OF612 supplement describes those conditions. Read this statement carefully, and indicate your elections, where appropriate. When you understand all of the conditions completely, and agree with all of them, sign and date the statement, and include it with your Resume and OF612 Supplemental information.

1) In order to receive financial assistance (a scholarship) or appointment under the Information Assurance Scholarship Program, you must be enrolled (or accepted for enrollment) at one of the institutions of higher education designated by the National Security Agency (NSA) and Department of Homeland Security (DHS) as National Centers of Academic Excellence in Information Assurance Education or National Centers of Academic Excellence – Research, hereinafter referred to as CAE, or enrolled (or accepted for enrollment) in an institution selected by a CAE as a collaborating partner in the Information Assurance Scholarship Program.

2) In order to receive financial assistance (a scholarship) or appointment under the IASP, the CAE at which you are enrolled (or accepted for enrollment) must submit a successful grant proposal to the DoD to establish the IA scholarship program on their campus.

3) In order to receive financial assistance (a scholarship) or appointment under the IASP, you must be enrolled (or accepted for enrollment) in a full-time program[2] leading to an undergraduate or master's degree, a graduate certificate or doctoral degree, and pursuing a course of study and/or have a declared major in one of the scientific, technical or managerial disciplines related to computer and network security, with a concentration in an information assurance function. (In accordance with 5 CFR 213.3202(b)(2), an individual who needs to complete less than the equivalent of half an academic course load in the class enrollment period immediately prior to graduating is still considered a student for purposes of this program.)

    a) For these purposes, the scientific, technical and managerial disciplines related to computer and network security are:

    i)   Biometrics
    ii)   Business Management or Administration
    iii)   Computer Crime Investigations
    iv)   Computer and Computer Information Science
    v)   Computer Engineering
    vi)   Computer Programming
    vii)   Computer Systems Analysis
    viii)   Cyber Operations
    ix)   Database Administration
    x)   Data Management
    xi)   Digital and Multimedia Forensics

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[2] If a student is applying for only one half of a school year (or graduates 1 semester early), that student shall only receive half the stipend amount. The stipend is based upon an annual full-time attendance at the University. Students planning to graduate in December 2010, or December 2011, must be clearly identified (**for placement purposes**).

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xii)   Electrical Engineering

xiii)   Electronics Engineering

xiv)   Information Security (Assurance)

xv)   Network Management

xvi)   Mathematics

   b) For these purposes, the information assurance functions are:

i)   Computer Forensics

ii)   Computer Information Systems

iii)   Critical Information Infrastructure Assurance

iv)   Cryptography

v)   Information Assurance Systems and Product Acquisition

vi)   Information Assurance Training, Education and Management

vii)   /Network Administration and Operations

viii)   Operation of Computer Emergency Response Teams

ix)   Systems Security Engineering

x)   Threat and Vulnerability Assessment, to include Risk Management

xi)   Web Security

4) If you are an undergraduate student, you must maintain an overall 3.0 out of a 4.0 grade point average (or an analogous rank based on a comparable scale) in order to receive financial assistance (a scholarship) under the IASP. If you are a graduate student, you must maintain an overall 3.2 out of a 4.0 (or an analogous rank based on a comparable scale) in order to receive financial assistance (a scholarship). Failure to maintain these minimum grade point averages constitutes grounds for immediate termination of financial assistance and your appointment under the IASP. **Additionally, if you fail to complete the degree program satisfactorily or to fulfill the service commitment upon graduation, you shall be required to reimburse the United States, in whole or in part, the cost of the financial (scholarship) assistance provided.**

5) Except for small achievement awards (not to exceed $2,500 in any academic year), you may not accept simultaneous remuneration from another scholarship or fellowship while receiving financial assistance under the IASP. If you are in a graduate program, you may receive a reasonable amount of remuneration for teaching or similar activities as are, in the institution's opinion, contributory to your academic progress. Except where state or local law, court or proper administrative order declares otherwise, the DoD shall assume that the development of students, not service to the academic institution, will govern the assignment of these activities.

6) In order to receive financial assistance (a scholarship) under the IASP, you must agree to accept a federal appointment under the Student Career Experience Program (SCEP) or another hiring authority. You may be appointed under this program as a GS-5, GS-7, GS-9, or GS-11 based on your qualifications, and the needs and conditions of the appointing defense component. During your period of service under this appointment, if timing permits, you must accept and perform intern assignments designed to enhance your academic studies in information security. These assignments will be scheduled at times mutually agreeable to you, your school, and the DoD component that appoints you. If you are appointed under the SCEP program, vs. another agency program, you will be required to perform 640 hours of work during internships, prior to graduation.

7) In order to receive financial assistance (a scholarship) under the IASP, you must agree to work for the DoD, after the award of your degree, as a civilian* employee for one calendar year for each academic year, or partial year, for which financial assistance (scholarship) is received. *See paragraph 8 for terms of military service, should you desire this option. This requirement is called "obligated service". The work you may perform during an internship DOES NOT COUNT toward satisfaction of your obligated service requirement.

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8) Should you desire to enlist or accept a commission to serve on active duty in one of the Military Services[3], you must incur a service obligation of a minimum of 4 years on active duty in that Service upon graduation. The Military Services may establish a service obligation longer than 4 years, depending on the occupational specialty and type of enlistment or commissioning program selected.. "If you are interested in military service as a means to meeting your obligated service requirements, please indicate this in Section 10 of this application.

9) In order to receive financial assistance (a scholarship) or appointment under the IASP, you must agree to be mobile. Upon appointment, you will be required to sign an agreement to accept assignments that involve travel or changes in duty stations, assignments in different organizations, assignments in different functional areas, and assignments in different geographic areas, during your internship, if applicable, AND during your incumbency of any permanent, full-time position to which you are converted on program completion. Your travel under this agreement, and the travel of all DoD civilian employees, is governed by the Federal Travel Regulations and the DoD Joint Travel Regulations. These regulations provide for travel benefits, and pay or reimbursement of your travel expenses, on an incidental, case-by-case basis; it is not possible to specify your exact entitlement to travel benefits at this time.

10) The DoD **does not guarantee** that your preferences for agency assignment (or location) under the IASP, or in a permanent position to which you are subsequently converted, can be honored. Your preferences will be taken into account, along with all other relevant factors such as: mission, functional, and staffing requirements; the exigencies of service; the availability of funds; and, any hardships you may demonstrate. Nonetheless, your agency preferences are important to the department. Therefore, you may specify up to three agency preferences below, if you wish. You are not required to complete these preference selections. You may specify city and state of preference, if known as well. For information on DoD Agencies, you may view the following web site which contains the Office of the Secretary of Defense, Defense Agencies and DoD Field Activities, Organization and Functions Guidebook:

http://www.dod.mil/odam/omp/pubs/GuideBook/ToC.htm

11) In order to receive financial assistance (a scholarship) under the IASP, you must agree to reimburse the United States should you voluntarily terminate your employment with the DoD before the end of your period of obligated service. (See also item 7 above.) **Should you terminate your appointment under the IASP, decline or refuse to honor your commitment to accept permanent employment, or, voluntarily terminate permanent employment before you have fulfilled your period of obligated service, you must reimburse the United States**, in whole or in part, the cost of the financial (scholarship) assistance provided to you. An obligation to reimburse under this condition of employment is for all purposes considered to be a debt owed to the United States.

12) In order to receive financial assistance (a scholarship) or an appointment under the IASP, **you must agree to sign certain forms authorizing a background investigation to permit the appointing agency to make a determination as to your suitability for federal employment.**

13) **You will be required to obtain and maintain eligibility for a security clearance in order to receive financial (scholarship) assistance or an appointment under the IASP. You may be required to undergo certain tests, including drug and polygraph tests, to obtain and maintain a clearance. Before you may be awarded a scholarship or hired by DoD , you will be required to complete certain forms to initiate the security clearance process. Some of these forms will require that you reveal extensive information about your background, such as potentially sensitive information about your financial circumstances and any arrests and/or convictions for offenses of any kind. You must agree to all of these conditions of employment and you must complete these forms as a condition of financial assistance and appointment.**

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[3] Includes full-time active duty Guard and Reserves

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I. *Current web pages from the Office of Personnel Management (OPM) and the Defense Security Service (DSS) are provided below. These are provided for your review and consideration in determining whether you will be eligible for a security clearance. They may not be all inclusive, however, it is highly recommended that you review and understand the requirements prior to signing up to participate in the DoD IASP.*

- **https://www.opm.gov/egov/e-gov/e-clearance/**

II. *The following web page contains additional information from other web sites about security clearances, which also may be useful when determining whether you will be eligible for a security clearance. This is for informational purposes only:*

- **http://usmilitary.about.com/cs/generalinfo/a/security_2.htm**
- **http://www.clearancejobs.com/security_clearance_faq.pdf#search='Interim%20Security%20Clearance'**
- **http://www.taonline.com/securityclearances/**

<u>By signing this OF612 Supplemental Statement of General Academic and Employment Conditions, I acknowledge that I have read, understand, and agree to all of its conditions, to include the Security Clearance Requirements:</u>

Name :

Signature: Date:

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